

## So you want to go and study in Italy...

To enable you to pursue study options in Italy, the University recognises relevant study done overseas as part of your degree/diploma via two programs:

- Exchange
- Study Abroad

In both cases you must meet certain *eligibility criteria* and the what you study at the overseas institution **must be approved prior to departure** by the Italian Studies adviser before the credit can be awarded.

### What's the difference?

Exchange	Study Abroad
Formal application process with deadlines	Less formal process with approval possible at any time
Must attend a partner institution	Can attend anywhere that will accept your application
Usually minimum 1 semester duration	From 1 month duration commonly, up to a year
Mostly you study CONTENT in Italian at an overseas institution	Often intensive LANGUAGE courses are completed this way
Pay your usual university fees at Melbourne and no tuition fees in Italy	You pay for your study in Italy but credit is given with no fees paid in Australia
Can continue to receive Austudy/Youth Allowance	Not usually able to receive Austudy/Youth Allowance if away for a semester or longer

### Am I eligible for credit?

Complete this checklist to see if you are eligible for credit.

Have I completed 75 points in my degree and my diploma and a year of study at the University?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do I have an average of 70% for all my subjects?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do I have an average of 70% for all of my Italian subjects?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

**If you answered *no* to any of these questions then you cannot apply for exchange OR study abroad credit. You will need to wait until you can satisfy these criteria.**

#### Some points:

- You need to have **completed** 75 points in your degree **at the time of application** for exchange - *this means you cannot apply at the end of your first semester because you will usually only have completed a maximum of 50 points. Students transferring from another university and receiving credit for their previous study, however, can apply after completing only one semester and 50 points at the University of Melbourne.*
- If your averages are just below 70%, the Faculty (not the Italian Studies program) may approve you receiving credit for exchange or study abroad if you can demonstrate extenuating circumstances
- If you are unsure about your eligibility, you need to contact your Faculty Adviser to find out more: [www.mobility.unimelb.edu.au/contacts/fac\\_contacts.html](http://www.mobility.unimelb.edu.au/contacts/fac_contacts.html)
- It is best to contact the Faculty Adviser via email and then forward any relevant correspondence to the Italian Studies adviser on [mabsalom@unimelb.edu.au](mailto:mabsalom@unimelb.edu.au)

## What do I do once I have determined that I'm eligible?

1. You need to decide whether you want to go on Exchange or complete a period of Study Abroad. Read the notes below about each program as that may influence your decision.
2. You need to factor in the cost to see what you can afford. Here is a guide for basics (spending money would be extra):
  - Airfare & Travel \$2,000-\$4,000 (including travel within Italy/Europe)
  - Accommodation \$600-\$850 per month (depending on single/double room in shared apartment)
  - Food \$200+ per week (depending on your lifestyle)
  - Course costs \$250 (stationery, books, etc.) plus \$800 per month (study abroad only)
  - Logistics (eg. permesso di soggiorno, sim card, etc.) \$300

## Financial support

The University offers a range of scholarship opportunities for:

- Exchange [www.mobility.unimelb.edu.au/funding/ex\\_schols.html](http://www.mobility.unimelb.edu.au/funding/ex_schols.html)
- Study Abroad [www.mobility.unimelb.edu.au/funding/sa\\_schols.html](http://www.mobility.unimelb.edu.au/funding/sa_schols.html)

Other sources of possible funding are listed at

[www.mobility.unimelb.edu.au/goabroad/other/index.html](http://www.mobility.unimelb.edu.au/goabroad/other/index.html)

For funding to study in Italy, there are further possibilities including:

- Italian Government scholarships - these are advertised in March/April of each year and can support short term study and longer term exchange. In general, they consist of a monthly stipend of around €700 per month. They are very competitive, however, and applications need to be completed in Italian. See [www.esteri.it/MAE/IT/Ministero/Servizi/Stranieri/Opportunita](http://www.esteri.it/MAE/IT/Ministero/Servizi/Stranieri/Opportunita) for information.
- If you are of Italian background, the regional clubs will sometimes support students to go to Italy for study - you would need to follow this up yourself.
- Similarly, the Italian regions sometimes offer financial incentives to attract those of regional background to come back to study for a period - you would need to follow this up yourself.

## Exchange Up Close

The first step to planning your Exchange is to visit [www.mobility.unimelb.edu.au](http://www.mobility.unimelb.edu.au) This is the website for Melbourne Global Mobility, who organise the exchanges, and covers everything you need to know. Then consider the following.

### Where can I go on exchange?

Our current agreements include the following, which are broken down into general exchanges (i.e. anyone in any degree can go) and specific exchanges (with limited eligibility).

**Note well: unless indicated specifically all teaching is in Italian**

General Exchanges	Specific Exchanges
<ul style="list-style-type: none"><li>• Venice - Ca' Foscari</li><li>• Bologna</li><li>• Siena</li><li>• Trento</li><li>• Bari (limited general: Arts, Music, Vet Science)</li></ul>	<ul style="list-style-type: none"><li>• Rome - LUISS: Limited to Arts students completing Philosophy and Politics</li><li>• Pisa - Scuola Normale Superiore: PhD candidates</li><li>• Milan - La Bocconi: Commerce and Law students only (teaching in English)</li><li>• Trieste - Scuola Superiore di Lingue Moderne per Interpreti e Traduttori: School of Languages &amp; Linguistics students only</li></ul>

- We currently have no general exchanges in Rome
- See [www.mobility.unimelb.edu.au/goabroad/partners3.html#Italy](http://www.mobility.unimelb.edu.au/goabroad/partners3.html#Italy) for links to our partners
- Extra financial support is currently available for exchange to Bari (see Global Mobility website)

## What do I do now?

Once you have decided on the institution/s that interest you, you need to begin to consider the Exchange application.

1. Get a brochure (hard copy from the Melbourne Global Mobility offices or download it from the website [www.mobility.unimelb.edu.au/goabroad/ex/applying.html](http://www.mobility.unimelb.edu.au/goabroad/ex/applying.html))
2. Read the brochure from cover to cover, note down any questions and then attend an application information session (register on the Mobility website) as well as any other specific ones that might interest you.
3. BEFORE you discuss your application with the Italian Studies adviser, you need to put together a rough draft of your study plan.
4. To do this you need to visit the website of the institution in question. A few tips:
  - Always use the Italian version of the website (not the English version which is notoriously out of date or incomplete).
  - In general you need to look for the details of *Didattica*, the *Offerta formativa* and any details of *insegnamenti* (single subjects).
  - The five general exchange partners have very different websites:

Bologna	Try the following page and use the search facility with keywords for subjects of interest: <a href="http://www.unibo.it/Portale/Offerta+formativa/Insegnamenti/default.htm">www.unibo.it/Portale/Offerta+formativa/Insegnamenti/default.htm</a>
Siena Venice Ca' Foscari Bari Trento	Subjects are listed by Faculty. You need to go to the Faculty pages and then try and find a link to <i>Insegnamenti</i> (usually up the top of the page) or <i>Offerta formativa</i> (near the bottom on some Trento faculty pages)

- You need to check the credit load equivalents table ([www.mobility.unimelb.edu.au/goabroad/credit3.html#Italy](http://www.mobility.unimelb.edu.au/goabroad/credit3.html#Italy)) to see how many points you need and therefore how many subjects you need to do - in many cases, it won't be a straightforward situation (i.e. just because you need to do 4 subjects at Melbourne doesn't mean you will do 4 subjects on Exchange).
  - In putting your study plan together, choose subjects in which you have some background.
  - In general you won't be able to study Italian language on exchange, although some universities offer language courses for overseas students (e.g. Bologna, Siena) which can be credited to your exchange.
  - You need to make a list of twice as many subjects as you need because subjects get cancelled or there are timetable clashes and so you will save time later if you get extra subjects approved now.
5. At this point, you would make a time to discuss your application with the Italian Studies adviser.
  6. Approval for your Exchange is a two-step process: first, you need to discuss your study plan with the relevant discipline adviser. This means that if you are planning to study in Bari and want 25 points of credit towards a major in Italian and 25 points of credit towards a major in History, you will need approval from both of these disciplines: the Italian Studies adviser must assess the subjects for Italian credit but you will have to go to the History exchange adviser who will need to assess the other subjects. Secondly, the assessment of the subjects by the discipline advisers is a recommendation for credit only, it is the Faculty that awards the credit.
  7. For credit on exchange for Italian, our policy is to approve:
    - i. anything which is taught and assessed entirely in Italian and
    - ii. anything in which you have prior experience.
  8. It is important not to attempt to study something new on exchange as this makes it more difficult. Remember you will have to get used to a whole new university system so the last thing you will need is to have to try to deal with an unfamiliar body of knowledge.

## Study Abroad Up Close

You can do an intensive language course as Study Abroad, often over our summer or winter breaks, or you can do it for a semester or a year. There is information regarding Study Abroad on the Mobility website *but this advice is not as relevant to intensive language study abroad. In particular, you do not need to take leave of absence to complete a one-month intensive course in Italy if it is over our summer or winter breaks.*

## Where can I go on study abroad?

You can go anywhere in Italy to complete a period of intensive language study. This is particularly useful for those who may want to be near family or friends in Italy.

If you do not have any preferences, however, we would suggest the following institutions, which in many cases offer a range of discounts for study organised through the Italian Studies adviser:

Centre	Rome	Scuola Torre di Babele <a href="http://www.torredibabele.com">www.torredibabele.com</a> Scuola Leonardo da Vinci <a href="http://www.scuolaleonardo.com">www.scuolaleonardo.com</a>
	Florence	Istituto Europeo <a href="http://www.istitutoeuropeo.it">www.istitutoeuropeo.it</a> Koinè Center <a href="http://www.koinecenter.it">www.koinecenter.it</a> Centro Fiorenza <a href="http://www.centrofiorenza.com">www.centrofiorenza.com</a> Scuola Leonardo da Vinci <a href="http://www.scuolaleonardo.com">www.scuolaleonardo.com</a>
	Siena	Scuola Leonardo da Vinci <a href="http://www.scuolaleonardo.com">www.scuolaleonardo.com</a> Saena Iulia <a href="http://www.saenaiulia.it">www.saenaiulia.it</a> Università per Stranieri di Siena <a href="http://www.unistrasi.it">www.unistrasi.it</a>
	Lucca Cortona Isola d'Elba	Koinè Center <a href="http://www.koinecenter.it">www.koinecenter.it</a> - also in Lucca, Cortona and Isola d'Elba
	Pisa	Italianissimi <a href="http://www.italianissimi.org">www.italianissimi.org</a>
	Bologna	Koinè Center <a href="http://www.koinecenter.it">www.koinecenter.it</a>
	Perugia	Università per Stranieri di Perugia <a href="http://www.unistrapg.it">www.unistrapg.it</a>
	Castelraimondo	Scuola Dante Alighieri <a href="http://www.scuoladantealighieri.org">www.scuoladantealighieri.org</a>
	North	Modena
Genova		Scuola Tricolore <a href="http://www.scuola-tricolore.it">www.scuola-tricolore.it</a>
Milan		Scuola Leonardo da Vinci <a href="http://www.scuolaleonardo.com">www.scuolaleonardo.com</a>

## What's the process?

1. You need to establish whether you are eligible for Study Abroad credit (see above).
2. You need to decide when you plan to study (the semester breaks offer perfect opportunities).
3. To be eligible for 12.5 points credit you need to complete at least a 4-week intensive course with a minimum of 60 hours of instruction.
4. Once you've decided where you want to go and to which institution you need to email the Italian Studies adviser (email: [mabsalom@unimelb.edu.au](mailto:mabsalom@unimelb.edu.au)) with complete details of your plans.
5. If you have chosen a school from the list above you will then be advised about possible discounts on fees.
6. If you have chosen a different school you will need to provide details of the school (website) and the course chosen.
7. The Italian Studies adviser will communicate with the school after which time you will then complete the application process yourself, selecting accommodation options and paying deposits, etc.
8. The Italian Studies adviser will also advise Faculty that credit for study abroad is appropriate.
9. Note that we only recommend up to 25 points of study abroad credit no matter how many months of intensive study you complete (i.e. anything above 2 months of intensive course study will be capped at 25 points).

10. If you are going to be away during the semester, that is not just for the summer or winter breaks, you must apply for leave of absence with your Faculty before you leave Australia.
11. On completion of the course you need to present your certificate of attendance and any exam results to the Italian Studies adviser. The Italian Studies adviser will confirm with the Faculty that you have earned your credit.

### **Contact Details**

<p><b><i>Italian Studies adviser</i></b> Matthew Absalom Italian Studies program School of Languages &amp; Linguistics Arts Centre Room 634 The University of Melbourne Victoria 3010 t: +61 3 8344 6986 f: +61 3 9347 2489 e: mabsalom@unimelb.edu.au</p>	<p><b><i>Exchange Advice</i></b> Melbourne Global Mobility Level 1, Old Geology Building The University of Melbourne Victoria 3010 t: +61 3 8344 7452 f: +61 3 9348 2054 e: global-mobility@unimelb.edu.au w: www.mobility.unimelb.edu.au</p>
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*Correct as at 18 September 2008*